

LIST OF COURSES, DURATION AND QUALIFICATIONS FOR ADMISSION:
GOVT. INDUSTRIAL TRAINING INSTITUTE, SECTOR 11-C, CHANDIGARH

NON-ENGINEERING TRADES :				
S. No.	Name of the Trade	Duration	Units	Qualifying Exam
1.	Computer Operator & Programming Assistant	1 Year	Two	Passed 10 th class.
2.	Stenographer & Secretarial Assistant (English)	1 Year	Two	Passed 10 th class.
3.	Stenographer & Secretarial Assistant (Hindi)	1 Year	Two	Passed 10 th class.
4.	Stenography Punjabi	1 Year	One	Passed 10 th class
5.	Cosmetology	1 Year	Two	Passed 10 th class.
6.	Dress Making	1 Year	Two	Passed 8 th class.
7.	Human Resources Executive	1 Year	Two	Passed 10 th class.
8.	Finance Executive	1 Year	Two	Passed 10 th class.
9.	Marketing Executive	1 Year	Two	Passed 10 th class.
10.	Sewing Technology	1 Year	Four	Passed 8 th class.
11.	Surface Ornamentation Techniques (Embroidery)	1 Year	Two	Passed 8 th class.